

WOTC and WtW FEDERAL JOBS TAX CREDITS

DEFINITIONS OF ELIGIBLE TARGET GROUPS AND EXAMPLES OF DOCUMENTARY EVIDENCE REQUIRED FOR MAIL IN VOUCHERS

DEFINITIONS OF ELIGIBLE APPLICANTS:

The following are summary definitions of each eligible group. Detail definitions are available from your Job Service/Job Center.

Applicants **MUST**:

- Be Citizens or permanent residents.
- Meet the requirements of one of the following target groups.

Must **NOT**:

- Have prior employment with the same employer.
- Be related by blood or marriage to the principle owner.
 - Be a replacement during a labor dispute.

REQUIRED DOCUMENTATION:

The following are examples of generally acceptable tax documentation. Additional items may be included.

(Automated
Report Code)

(1)

IV-A Recipients: Welfare or AFDC Families

- | | |
|---|---|
| <ul style="list-style-type: none">• Is a member of a family which has been receiving AFDC (also known as Title IV-A Soc. Sec. Act.). <p>AND</p> <ul style="list-style-type: none">• Has received AFDC payments for at least 9 of the past 18 months. | <p>AFDC grant award letter
Copies of AFDC checks/stubs
Work program letters or screens
Cty Social Services contact person</p> |
|---|---|

(2)

Veterans

- | | |
|---|--|
| <ul style="list-style-type: none">• Veterans who have received food stamps for three or more of the past 15 months. | <p>DD-214</p> <p>Other service/discharge papers
Job Service Veteran's Representative
Food stamp award letter</p> |
|---|--|

NOTE: Dishonorably discharged veterans are included as veterans for tax credit purposes.

(3)

Ex Felon

- | | |
|--|---|
| <ul style="list-style-type: none">• Has been convicted of a state or federal felony, <p>AND</p> <ul style="list-style-type: none">• The employment start date is not more than 1 year after the conviction or release from prison, <p>AND</p> <ul style="list-style-type: none">• Is economically disadvantaged. | <p>Parole Officer
Correctional Institution records
Court records</p> <p>Signed affidavit form DWE-5500
Prior year's income tax form</p> |
|--|---|

NOTE: Work release and deferred adjudication felons are eligible. Persons convicted of a felony while in the military are eligible.

(4)

High Risk Youth, Ages 18 through 24

- Is 18 through 24 years old on the hire date,
AND
 - Is a resident of the Milwaukee federally designated Renewal Community (RC), and continues to live in the RC.
- Birth certificate, I-9,
Driver's license, Official ID
- A document showing address
Printout: <http://hud.esri.com/egis>

(5)

Vocational Rehabilitation

- Has a physical or mental disability that constitutes a barrier to employment,
AND
 - Has a written state rehabilitation plan for employment
 - Hiring date must be within 2 years of services
- State DVR contact person
Social Services agency records
Workers Compensation records
Veterans Administration records
- Doctor's references
Special School references

(6)

Summer Youth, Ages 16 and 17

- Is 16 or 17 years old on the tax credit job start date,
AND
 - Is a resident of the Milwaukee Federal Renewal Community and continues to reside in the Renewal Community.
- Birth Certificate
Driver's License
School ID - if age shown
Work Permit
- Document showing address
Printout: <http://hud.esri.com/egis>

NOTE: Creditable work must be between May 1 and September 15 (90 days maximum credit period, the youth may start earlier).

(7)

Food Stamp (FS) Recipient (18 through 24 yrs)

- 18 through 24 yrs of age on the start date.
AND
 - Received FS for at least last 6 mos.
OR
 - Member of family who received FS 3 of the past 5 mos. (if currently ineligible).
- Proof of Birth date
FS Eligibility Letter
FS Receipts

(8)

Supplemental Security Income (SSI) Recipient

- Received SSI within 2 months of start date.
- SSI award letter

(9)

Welfare to Work Tax Credit for Long Term Recipients (AFDC, TANF, or W-2)

- Received for 18 or more continuous months prior to job start date. May be a combination of AFDC/TANF/W-2. People cut off the grant (due to law change) within 2 years prior to hire are also eligible.
- Benefit printout from county DSS
W-2 Provider agency signature on the Conditional Certification

